

## QUEEN ELIZABETH'S GRAMMAR SCHOOL

### CATERING ASSISTANT

Grade: G2 SCP 03 £18,198 pro rata

***We believe that every student whatever their background has the right to flourish, to achieve and to succeed and everything undertaken by Horncastle Education Trust should have this ambition at its heart.***

Horncastle Education Trust comprises four local schools; Banovallum School, Frithville Primary School, New York Primary School and Queen Elizabeth's Grammar School. The Trust was formed from a genuine desire to work more closely together following the success of existing partnership work between the schools. Having both secondary and primary schools that are geographically close is something we take a pride in as a Trust.

We are seeking to appoint from September 2021 a part-time Catering Assistant to undertake general kitchen duties working within our busy, vibrant catering team. During term time the hours are likely to be 9.30 am until 2.15 pm (with additional hours for one year due to a 7.30 start on Fridays), some flexibility will be required to support occasional evening events and for our deep cleaning programme, or to cover in the event of any absences. If you are a reliable, well organised individual who enjoys being part of a very busy team, we hope you will apply.

Commencing in September 2021, this permanent post is for 21.25 hours per week (additional hours initially for one year taking this to 23.25 per week) and extends over the period of 39 weeks per year.

The Support Staff Application Form can be found online [www.horncastleeducationtrust.org](http://www.horncastleeducationtrust.org). Send your completed form along with a covering letter telling us about your experience and the skills you could bring to our Trust. Applications can be made in writing or by email to [enquiries@horncastleeducationtrust.org](mailto:enquiries@horncastleeducationtrust.org).

The closing date for applications is 2<sup>nd</sup> August 2021 and interviews will be held during week commencing 16<sup>th</sup> August 2021.

*The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to enhanced DBS disclosure.*

Queen Elizabeth's Grammar School  
West Street, Horncastle, Lincolnshire LN9 5AD  
Tel: 01507 522465 [www.qegs.lincs.sch.uk](http://www.qegs.lincs.sch.uk)